Department of Workforce Development/Division of Workforce Solutions Policies and Procedures Relating to Program Contracts and Grants

Applicable Wisconsin Statutes and Rules

Policies and procedures also reflect requirements of Wisconsin Statutes governing appropriations, court administration, employment laws, public records and others. The following concentrates on programmatic requirements.

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| Reference | URL | A L M | C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | I A | t W |
| Code of Federal Regulations, Title 45 | http://www.access.gpo.gov/nara/cfr/waisidx_00/ | | | | | | | X | X | X | | | | | | | |
| Public Welfare, Chapter IV, Part 400 | 45cfr400_00.html | | | | | | | | | | | | | | | | i l |
| Refugee Resettlement Program | | | | | | | | | | | | | | | | | ш |
| Dislocated Worker Program Rules | Wisconsin Statute 106.15 | | | | | | | | | | | | | | X | | |
| DWD 11 Aid to families with | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | X | | | X | X | | | | | X | | X | | | 1 |
| dependent children | | | | | | | | | | | | | | | | | |
| DWD 12 Wisconsin works | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | X | | X | | | | | | | X | | X | | | |
| DWD 14 Electronic benefit transfer | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | | | | X | | | | | | | | | | | |
| DWD 15 Child support and | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | | | X | | | | | | | | | | | | i l |
| establishment of paternity | | | | | | | | | | | | | | | | | <u> </u> |
| DWD 16 Emergency assistance for | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | X | | | X | X | | | | | X | | X | | | i l |
| families with needy children | | | | | | | | | | | | | | | | | |
| DWD 17 Income maintenance workers | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | X | | | X | X | | | | | X | | X | | | i |
| DWD 22 Aid for 18-year-old high | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | | | | | | | | | | X | | X | | | l |
| school students | | | | | | | | | | | | | | | | | |
| DWD 40 Child support percentage of | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | | | X | | | | | | | | | | | | l |
| income standard: | | | | | | | | | | | | | | | | | 1 |
| Appendix A - Child support percentage | | | | | | | | | | | | | | | | | 1 |
| conversion table | | | | | | | | | | | | | | | | | 1 |
| Appendix B - Child support percentage | | | | | | | | | | | | | | | | | i l |
| worksheet | | | | | | | | | | | | | | | | | |
| DWD 41 Establishment of the | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | | | X | | | | | | | | | | | | i |
| paternity of a nonmarital child | | | | | | | | | | | | | | | | | |
| DWD 43 Child support administrative | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | | | X | | | | | | | | | | | | i |
| enforcement | | | | | | | | | | | | | | | | | |
| DWD 55 Day care certification | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | X | | | | | | | | | | | | | | |

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Division of Workforce Solutions' Policies and Procedures Relating to Program Contracts and Grants May 7, 2002

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| DWD 56 Administration of child care funds | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | X | | | | | | | | | | | | | | |
| DWD 58 Child care quality standards and grants | http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html | | X | | | | | | | | | | | | | | |
| Wisconsin Statutes Chapter 46 Social Services | http://www.legis.state.wi.us/rsb/stats.html | | X | | X | X | X | | | | | X | | X | | | |
| Wisconsin Statutes Chapter 48 Children's Code | http://www.legis.state.wi.us/rsb/stats.html | | X | | X | X | X | | | | | X | | X | | | |
| Wisconsin Statutes Chapter 49 Public Assistance | http://www.legis.state.wi.us/rsb/stats.html | | X | | X | X | X | | | | | X | | X | | | |
| Wisconsin Statutes Chapter 59 Counties | http://www.legis.state.wi.us/rsb/stats.html | | X | | X | X | X | | | | | X | | X | | | |
| Wisconsin Statutes Chapter 767 Actions Affecting the Family | http://www.legis.state.wi.us/rsb/stats.html | | | | X | | | | | | | X | | X | | | |
| Wisconsin Statutes Chapter 948 Crimes Against Children | http://www.legis.state.wi.us/rsb/stats.html | | | | X | | | | | | | | | | | | |

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Division of Workforce Solutions' Policies and Procedures Relating to Program Contracts and Grants May 7, 2002
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Manuals, Handbooks, and Guides

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| Allowable Cost Policy Manual | http://www.dwd.state.wi.us/dws/bds/default.htm | | X | | X | X | X | | | | | | X | X | | | |
| Benefit Recovery Accounting Manual | http://www.dwd.state.wi.us/dws/bds/default.htm | | X | | | X | X | | | | | | X | X | | | |
| CARS (Community Aids Reporting | http://www.dwd.state.wi.us/cars/ | | X | | X | X | X | | | | | | X | X | | | i l |
| System) Manual | | | | | | | | | | | | | | | | | |
| CATS (CARES Automated Tracking | https://workweb.dwd.state.wi.us/des/cares/pts/ | | X | | X | X | X | | | | | | X | X | | | i |
| System) Guide | <u>ptsplogon.asp</u> | | | | | | | | | | | | | | | | |
| Child Day Care Manual | http://workweb.dwd.state.wi.us/des/manuals/default.htm | | X | | | | | | | | | | X | X | | | |
| Child Support Manuals | http://workweb.dwd.state.wi.us/des/bcs/manuals/ | | | | X | | | | | | | | | | | | |
| Clifid Support Manuals | default.htm | | | | Λ | | | | | | | | | | | | |
| Child Support Numbered Letters | | | | | X | | | | | | | | | | | | |
| Community Reinvestment Guide (W-2 | http://workweb.dwd.state.wi.us/des/manuals/pdf/ | | | X | | | | | | | | | | | | | i |
| Manual – Appendix VI) | w2cr_guide.pdf | | | | | | | | | | | | | | | | i |
| Computer Connectivity Models for the | http://workweb.dwd.state.wi.us/partner/ | | X | | X | X | X | | | | | | X | X | | | i |
| Department of Workforce Development | SIS_Information/Conn_models.htm | | | | | | | | | | | | | | | | <u>i </u> |
| Network Security | http://workweb.dwd.state.wi.us/partner/ | | X | | X | X | X | | | | | | X | X | | | i |
| | SIS Information/netsecurity.htm | | | | | | | | | | | | | | | | |
| Department of Workforce Development | http://www.dwd.state.wi.us/dws/manuals/pdf/ | | X | | X | X | X | | | | | | X | X | | | i |
| Civil Rights Compliance Standards and | <u>crc_manual.pdf</u> | | | | | | | | | | | | | | | | i |
| Resource Manual | | | | | | | | | | | | | | | | | —— |
| Department of Workforce Development | | | | | | | | | | | | | | | | | i l |
| Civil Rights Compliance Guidelines and | | | | | | | | | | | | | | | | | i |
| Resource Manual for Tribal Contractors | | | 77 | | 7.7 | *** | 37 | | | | | | ** | 77 | | | \vdash |
| DES Fiscal Memo's | | | X | | X | X | X | | | | | | X | X | | | |
| DWS Workforce Programs Guide | http://www.dwd.state.wi.us/toolbox/workforce_programs/default.htm | | | | | | | | | | | | | | X | X | X |
| Electrical Communication Standards | http://workweb.dwd.state.wi.us/partner/ | | X | | X | X | X | | | | | | X | X | | | |
| Electronic Democrate Transfer Co. 11 (11) | SIS Information/16740.htm | | | | | 37 | | | | | | | | | | | $\vdash\vdash$ |
| Electronic Benefits Transfer Guide (will | | | | | | X | | | | | | | | | | | |
| be subsumed into Wisconsin Food | | | | | | | | | | | | | | | | | ш |

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| Stamp Handbook) | | | | | | | | | | | | | | | | | |
| Facility Requirements for | http://workweb.dwd.state.wi.us/partner/ | | X | | X | X | X | | | | | | X | X | | i ' | |
| Communications Implementation | SIS Information/netsecurity.htm | | | | | | | | | | | | | | | <u> </u> | |
| Food Stamp Employment and Training | | | | | | X | | | | | | | | X | | i ' | |
| Program Manual | | | | | | | | | | | | | | | | <u> </u> | |
| Food Stamp First Aid Kit | | | | | | X | | | | | | | | | | <u> </u> | |
| Summary of the Minimum Standards for | http://workweb.dwd.state.wi.us/partner/ | | X | | X | X | X | | | | | | X | X | | i ' | |
| Hardware/Software Connected to the | SIS_Information/Minimum_standards_summary.htm | | | | | | | | | | | | | | | i ' | |
| State Wide Area Network | | | | | | | | | | | | | | | | L | |
| Income Maintenance Manual | | | X | | X | X | X | | | | | | X | X | | L | |
| Local Personnel Master File Manual | | | X | | X | X | X | | | | | | X | X | | L | |
| Office of Child Support Enforcement | | | | | X | | | | | | | | | | | i ' | |
| Regulations | | | | | | | | | | | | | | | | <u> </u> | |
| Other Programs Manual | | | X | | X | X | X | | | | | | X | X | | <u> </u> | |
| Provider Agency Audit Guide | http://www.dwd.state.wi.us/dws/bds/default.htm | | X | | X | X | X | | | | | | X | X | | <u> </u> | |
| Sample Memorandum of Understanding | | | X | | X | X | X | | | | | | X | X | | i ' | 1 |
| Computer Connectivity Model 2-LAN to | | | | | | | | | | | | | | | | i ' | 1 |
| LAN | | | | | | | | | | | | | | | | <u> </u> | $ldsymbol{ldsymbol{ldsymbol{eta}}}$ |
| Security Manual | http://workweb.dwd.state.wi.us/des/manuals/des/ | | X | | X | X | X | | | | | | X | X | | i ' | 1 |
| | securman.htm | | | | | | | | | | | | | | | <u> </u> | $ldsymbol{ldsymbol{ldsymbol{eta}}}$ |
| Single Agency Audit Guide | http://www.dhfs.state.wi.us/grants/Audit/SSAG/ | | X | | X | X | X | | | | | | X | X | | i ' | 1 |
| | SSAG.htm | | | | | | | | | | | | | | | <u> </u> | <u> </u> |
| Wisconsin CARES Guide and | http://workweb.dwd.state.wi.us/des/manuals/ | | X | | X | X | X | | | | | | X | X | | i ' | |
| Supplement | <u>default.htm</u> | | | | <u> </u> | | | | | | | | | | | <u> </u> | <u> </u> |
| Wisconsin Child Support Policy and | | | | | X | | | | | | | | | | | | 1 |
| Program Administration | | | | | L | | | | | | | | | | | <u> </u> | \vdash |
| Wisconsin Child Support Procedures | | | | | X | | | | | | | | | | | <u> </u> | igspace |
| Wisconsin Food Stamp Handbook | | | | | | X | | | | | | | | | | <u> </u> | |
| Wisconsin Labor Management Council | | X | X | | | | | | | | | | | | | 1 | İ |
| Grant Guidelines | | | | | | | | | | | | | | | | <u> </u> | <u> </u> |
| Wisconsin Medical Assistance | http://www.dhfs.state.wi.us/medicaid/index.htm | | | | X | | X | | | | | | | | | 1 | |
| Handbook | | | | | | | | | | | | | | | | <u> </u> | |

Division of Workforce Solutions' Policies and Procedures Relating to Program Contracts and Grants May 7, 2002 Page 5

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| Wisconsin Works (W-2) Financial | | | X | | X | X | X | | | | | | X | X | | | |
| Management Manual | | | | | | | | | | | | | | | | | |
| Wisconsin Works (W-2) Policy Manual | | | X | | X | | | | | | | | X | X | | | |

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Division of Workforce Solutions' Policies and Procedures Relating to Program Contracts and Grants May 7, 2002 Page 6

DWS Administrator's Memos (http://workweb.dwd.state.wi.us/dws/adminmemos/)

Numbered memos no longer on this list are either obsolete or have been incorporated into relevant manuals.

| | | | | | | | | | R | S | | | TA | NF | | W | w |
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| Memo Number | Subject | A L M | C C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | I A | t W |
| 97-11 | Local W-2 Community Steering Committee Development Guide | | | | | | | | | | | | | X | | | |
| 97-21 | Requirement for FS and MA Eligibility Determinations to be Performed by County/Tribe Staff Co-located at W-2 Agencies | | | | | X | X | | | | | | | X | | | |
| 97-23 | Case Specific Quality Assurance (QA) Disallowances | | | | | X | X | | | | | | | | | | |
| 97-24 | Kinship Care Child Support Policy (Action) | | | | X | | | | | | | X | | | | | |
| 97-25 | Wisconsin Works Child Support Demonstration | | | | X | | | | | | | | | X | | | |
| 97-26 | Required Educational Approval Board Oversight and Licensing of Educational Employment and Training Facilities | | | | | | | | | | | | | X | | | |
| 98-09 | Status of Review Date Changes in CARES | | X | | | X | X | | | | | | | X | | | |
| 98-12 | Evaluations of W-2 | | | | | | | | | | | | | X | | | |
| 98-19 | Update on Civil Rights Responsibilities in Complaint Processing and Subcontracting | | X | | X | X | X | | | | | X | | X | | | |
| 98-33 | Child Support Cooperation Requirements for W-2 and Food Stamp Recipients | | | | X | X | | | | | | | | X | | | |
| 99-01 | New Child Care Performance Standards | | X | | | | | | | | | | | | | | |
| 99-05 | Child Support Performance and Incentive Act of 1998 | | | | X | | | | | | | | | | | | |
| 99-06 | DES Administrator's Memo Distribution Procedures | | X | | X | X | X | | | | | X | | X | | | |
| 99-07 | CARES/KIDS and Consumer Credit Report Security Protection and Penalty Procedures | | X | | X | X | X | | | | | X | | X | | | |
| 99-09 | Calendar of Program Year 2000 Income Maintenance Preliminary Allocations - Notice | | | | | X | X | | | | | | | | | | |
| 99-10 | BadgerCare Implementation Plans | | | | X | | X | | | | | | | | | | |
| 99-10 | BadgerCare Implementation Plans (AMENDED) | | | | X | | X | | | | | | | | | | |
| 99-11 | Year 2000 Compliance | | X | | X | X | X | | | | | X | | X | | | |
| 99-12 | Performance Standards for Customer Service | | X | | X | X | X | | | | | X | | X | | | |
| 99-13 | Year 2000 Contingency Plans | | X | | X | X | X | | | | | X | | X | | | |
| 99-14 | Use of Federal Parent Locator Service for Child Welfare Services | | | | X | | | | | | | | | | | | |
| <u>99-15</u> | Human/Social Services, Child Support, W-2 Agencies and Wisconsin Indian Tribes Directory | | X | | X | X | X | | | | | X | | X | | | |

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| <u>99-16</u> | Timeframe for Remedying Non-Cooperation | | | | X | | | | | | | | | X | | | |
| <u>99-17</u> | Calendar Program Year 2000 Public Assistance Fraud Preliminary Allocations | | X | | | X | X | | | | | X | | X | | | |
| <u>99-18</u> | Online Child Support Policy and Procedure Manuals | | | | X | | | | | | | | | | | | |
| 99-20 | Year 2000 Rollover Staffing | | X | | X | X | X | | | | | X | | X | | | |
| 99-22 | CY2000 Performance Standards and Performance-Based Funding Methodology for Child Support Agencies | | | | X | | | | | | | | | | | | |
| 99-24 | One-Page Description of Services Available at W-2 Agency | | | | | | | | | | | | | X | | | |
| 99-25 | Community Reinvestment Funds-Next Process 1997-1999 W-2 Contract | | | X | | | | | | | | X | | | | | |
| 00-03 | 2000 Income Maintenance Required Training | | X | | | X | X | | | | | X | | X | | | |
| 00-04 | Computer Security | | X | | X | X | X | | | | | X | | X | | | |
| 00-05 | Child Support Agencies' Payment of Fees in CY2000 | | | | X | | | | | | | | | | | | |
| 00-07 | Additional Funding for Personal Contacts of Food Stamp Cases | | | | | X | | | | | | | | | | | |
| 00-08 | Calendar or Program Year 2001 Income Maintenance Preliminary Allocations - Notice | | X | | | X | X | | | | | | | X | | | |
| <u>00-09</u> | Calendar or Program Year 2001 Child Support Allocations - Preliminary Notice | | | | X | | | | | | | | | | | | |
| <u>00-10</u> | Children First Program Reimbursement Rate Increase and Policies | | | X | | | | | | | | | | | | | |
| <u>00-11</u> | Updated Child Support Allocation Information – CY 2001 and PY 2001 | | | | X | | | | | | | | | | | | |
| <u>00-12</u> | Safeguarding Federal Tax Information | | | | | X | X | | | | | | | X | | | |
| <u>00-13</u> | Determining W-2 Eligibility | | X | | X | X | X | | | | | | | X | X | | X |
| <u>00-14</u> | Calendar Year 2001 and Child Support Contract | | | | X | | | | | | | | | | | | |
| <u>00-15</u> | CY2001 Performance Standards and Performance-Based Funding Methodology for Child Support Agencies | | | | X | | | | | | | | | | | | |
| <u>00-16</u> | Ongoing Electronic Benefit Transfer (EBT) Operations | | | | | X | | | | | | | | X | | | |
| <u>00-17</u> | DES Policies and Procedures | | X | | X | X | X | | | | | X | X | X | X | | |
| <u>00-18</u> | Community Reinvestment Funds –Issuance of Updated Instructions and Final Amounts Earned Under the 1997-1999 W-2 Contract | | | | | | | | | | | X | X | X | X | | |
| <u>00-19</u> | Updated CY2001 Performance Standards and Performance-Based Funding Methodology for Child Support Agencies | | | | X | | | | | | | | | | | | |
| 00-20 | Medicaid Administration - Updated Agreement between DWD and DHFS. Also attached is the 7-25-00 Memorandum of Understanding between DWD and DHFS | | | | | X | X | X | X | X | X | | | X | | | |

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| Memo Number | Subject | A L | C | C F | C S | F S | M A | R C | R M | R H | G E | C Y | L | W | W A | I | t |
| Number | | M | | ľ | 3 | 3 | | A | | S | N | G | G | 2 | A | A | W |
| <u>00-21</u> | Required Training for Income Maintenance Workers | | | | | X | X | | | | | | | X | | | |
| <u>00-22</u> | W-2 60-Month Lifetime Eligibility Limits | | X | | | X | X | | | | | | | X | | | |
| <u>01-01</u> | Percentage Expressed Orders | | | X | X | | | | | | | | | | | | |
| <u>01-02</u> | Child Support Agencies' Payment of Intercept of Unemployment Insurance Fees for CY2001 Contract | | | | X | | | | | | | | | X | | | |
| <u>01-03</u> | Preparation for Re-Contracting Process for Right of First Selection Agencies for the Next W-2 Contract | | | | | | | | | | | | | X | | | |
| <u>01-04</u> | Food Stamp Electronic Benefit Transfer (EBT) Trafficking and Fraud | | | | | X | X | | | | | | | X | | | |
| <u>01-05</u> | Customer Service Initiatives for Family Medicaid | | | | | | X | | | | | | | | | | |
| <u>01-06</u> | Community Reinvestment (CR) Funds Instructions for Identifying Funds to Carry | | | | | | | | | | | | | X | | | |
| | Over Into 2002 and Applying for Emergency Needs Funds Generated Through the | | | | | | | | | | | | | | | | |
| | CR Carry-Over Process | | | | | | | | | | | | | | | | |
| <u>01-07</u> | Instructions for Re-engineering for Right of First Selection Agencies for the Next | | X | | | X | X | | | | | | | X | | | |
| 01.00 | W-2 Contract | | | | | | | | | | | | | 37 | 37 | | |
| 01-08 | WAA Deobligation and Reallocation Information | | | | 37 | 37 | 37 | | | | | | | X | X | | |
| <u>01-09</u> | Child Support Demonstration Evaluation, Phase I Results | | 7.7 | | X | X | X | | | | | | | X | | | |
| 01-10 | 2002 Base Income Maintenance Administrative Allocation - Preliminary Notice | | X | | | X | X | | | | | | | X | | | |
| <u>01-11</u> | CY/PY 2002 Child Care, Public Assistance Fraud, Medicaid Transportation, and | | X | | | X | X | | | | | | | X | | | |
| 01.12 | Funeral/Cemetery Allocation Information - Preliminary Notice Federal Consumer Price Index (CPI) Error | | | | | | X | | | | | | | X | | | |
| 01-12 | . , | | | | 37 | | Λ | | | | | | | Λ | | | |
| 01-13 | Calendar or Program Year 2002 Child Support Allocations - Preliminary Notice | | | 37 | X | | | | | | | | | 37 | | | |
| 01-14 | Children First Program Policies and Allocations | | | X | X | | | | | | | | | X | | | |
| <u>01-15</u> | Calendar Year 2002 State and County Child Support Contract – Model | | | | X | | | | | | | | | | | | |
| <u>01-16</u> | Calendar Year 2002 State and County Child Care Contract – Model | | X | | | X | X | | | | | | | X | | | |
| <u>01-17</u> | Calendar Year 2002 State and County Income Maintenance Contract - MOD | | X | | | X | X | | | | | | | | | | |
| <u>01-18</u> | FFY 2002 - FFY 2003 TANF State Plan | | | | | | | | | | | X | X | X | | | |
| <u>01-19</u> | Change in Payment of Medicaid - Health Insurance Information Reporting Fees | | | | X | | X | | | | | | | | | | |
| <u>01-20</u> | Notice of Changes in W-2 Contract Documents as a Result of the 2002-2003 Biennial Budget (2001 Wis. Act 16) | | X | | | | | | | | | | | X | X | | |
| <u>01-21</u> | Issuance of Financial Policy on Employee Bonuses | | | | | | | | | | | | | X | | | |

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| <u>01-22</u> | CY/PY2002 Performance Standards and Performance-Based Funding Methodology for Child Support Agencies | | | | X | | | | | | | | | | | | |
| <u>01-23</u> | Child Care Subsidy Program Monitoring | | X | | | | | | | | | | | | | | |
| <u>01-24</u> | Process for Granting DWS Automated Systems Access | | X | X | X | X | X | | | | | X | X | X | X | X | X |
| <u>01-25</u> | Local Agencies Working With Local School Lunch Directors | | | | | X | | | | | | | | | | | |
| <u>01-26</u> | WAA Contract Extension | | | | | | | | | | | X | X | | X | | |
| <u>02-01</u> | Wisconsin Works (W-2) Caseload Management | | | | | | | | | | X | X | | | | | |
| 02-02 | Notice of Issuance of DWS Financial Policy Relating to Independence of Auditors | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| 02-03 | 2002 Required Training for Income Maintenance(Food Stamps, Medicaid) Workers | | | | | X | X | | | | | | | | | | |
| 02-04 | 2002 Required Training for Wisconsin Works and Related Workers | | | | | | | | | | | | | X | | | |
| 02-05 | Children First Program Policies and Allocations | | | | X | | | | | | | | | | | | |
| 02-06 | RE: Community Reinvestment Funds-Issuance of Instructions and Final Amounts Earned Under the 2000-2001 Wisconsin Works (W-2) and Related Programs Implementation Contract | | | | | | | | | | | | | X | | | |
| 02-07 | Announcing Release of Report, "What Employers and W2 Job Experts Think About Retention and Advancement Barriers and Services" | | | | | | | | | | | | | X | X | | X |
| <u>02-08</u> | Screening | | | | | | | | | | | | | X | | | |
| 02-09 | Providing information on the Department of Workforce Development's (DWD) report, "Impact of the Workforce Attachment and Advancement (WAA) Program on Earnings and Child Support Collections," submitted to the Wisconsin Legislature's Joint Committee on Finance | | | | | | | | | | | | | | X | | |
| <u>02-10</u> | Child Support Pass-Through Brochures | | | | X | | | | | | | | | | | | |

Division of Workforce Solutions' Policies and Procedures Relating to Program Contracts and Grants May 7, 2002
Page 10

Child Support Bulletins (http://workweb.dwd.state.wi.us/des/bcs/bulletin/01bulls.htm)

Note: some of the following may contain material already incorporated into a child support manual or otherwise might not reflect the most current policy.

| | | | | | | | | | R | S | | | TA | NF | | *** | *** |
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| Memo Number | Subject | A L M | C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | W I A | W t W |
| 97-01 | Credit Bureau Usage | | X | | X | X | X | | | | | | X | X | | | |
| 97-02 | Changes to KIDS | | | | X | | | | | | | | | | | | |
| 97-03 | Summary of the Personal Responsibility and Work Opportunity Act of 1996 and Related Child Support Provisions in the Proposed 1997-99 Biennial Budget | | | | X | | | | | | | | | | | | |
| 97-04 | W-2 Transitions Study | | | | X | | | | | | | | | X | | | |
| 97-06 | WSNS Addressing for BCS Staff Members | | | | X | | | | | | | | | | | | |
| 97-07 | Blood/Genetic Laboratory Contracts | | | | X | | | | | | | | | | | | |
| 97-08 | Interstate Forms | | | | X | | | | | | | | | | | | |
| 97-09 | Postmaster Verification Letters | | | | X | | | | | | | | | | | | |
| 97-10 | New Hire Reporting | | | | X | | | | | | | | | | | | |
| 97-11 | Intensive Services for AFDC Clients | | | | X | | | | | | | | | X | | | |
| 97-12 | Healthy Start Cases | | | | X | | X | | | | | | | | | | |
| 97-13 | Billing Notices | | | | X | | | | | | | | | | | | |
| 97-14 | Unemployment Intercept | | | | X | | | | | | | | | | | | |
| 97-15 | States' Implementation Status of the Uniform Interstate Family Support Act (UIFSA) | | | | X | | | | | | | | | | | | |
| 97-16 | Cooperation and Good Cause Under W-2 | | | | X | | X | | | | | | | X | | | |
| 97-18 | New Hire Reporting Program | | | | X | | | | | | | | | | | | |
| <u>98-01</u> | Jurisdiction and Venue | | | | X | | | | | | | | | | | | |
| 98-02 | Child Support Withholding List Project | | | | X | | | | | | | | | | | | |
| 98-03 | Federal Incentives and Self-Assessment | | | | X | | | | | | | | | | | | |
| 98-04 | Child Support Cases Involving W-2 Participation | | | | X | | | | | | | | | | | | |
| 98-05 | New York State's Legal Representation and Costs Recovery Policy | | | | X | | | | | | | | | | | | |
| <u>98-06</u> | Child Support Enforcement Transmittal #3 - Requests For Assistance/Discovery | | | | X | | | | | | | | | | | | |
| 98-08 | Notice to Noncustodial Parents | | | | X | | | | | | | | | | | | |
| 98-09 | Requests for Information and Access to Records | | | | X | | | | | | | | | | | | |
| 98-10 | Administrative Subpoenas | | | | X | | | | | | | | | | | | |

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| <u>98-11</u> | Administrative Order for Genetic Tests | | | | X | | | | | | | | | | | | |
| <u>98-12</u> | Centralized Receipt and Disbursement (CR&D) | | | | X | | | | | | | | | | | | |
| <u>98-13</u> | State of Utah to Recover Payment Processing Costs | | | | X | | | | | | | | | | | | |
| <u>98-14</u> | State of Mississippi to Recover Costs | | | | X | | | | | | | | | | | | |
| <u>98-15</u> | State of Montana to Recover Costs | | | | X | | | | | | | | | | | | |
| <u>98-16</u> | State of Kansas to Recover Costs | | | | X | | | | | | | | | | | | |
| <u>98-17</u> | Retroactive Modification of Child Support Arrearages | | | | X | | | | | | | | | | | | |
| <u>98-18</u> | Firstar Lockbox Deposits | | | | X | | | | | | | | | | | | |
| <u>98-19</u> | Paternity Acknowledgement | | | | X | | | | | | | | | | | | |
| <u>98-20</u> | Security Requirements for IRS Data | | | | X | | | | | | | | | | | | |
| <u>98-21</u> | Administrative Order for Genetic Tests | | | | X | | | | | | | | | | | | |
| <u>98-22</u> | Revision to Child Support Bulletin 98-07 | | | | X | | | | | | | | | | | | |
| <u>98-24</u> | Wisconsin Act 191 Statutory Cites Supplement | | | | X | | | | | | | | | | | | |
| 98-25 | Cost Recovery in Kansas, Utah, and Montana | | | | X | | | | | | | | | | | | |
| <u>98-26</u> | Service of Process Time Frame | | | | X | | | | | | | | | | | | |
| <u>98-27</u> | Federally Mandated State Self Assessment Review | | | | X | | | | | | | | | | | | |
| 98-28 | Review and Adjustment KIDS Implementation Date | | | | X | | | | | | | | | | | | |
| 98-29 | Thresholds for Administrative Enforcement Actions | | | | X | | | | | | | | | | | | |
| 98-30 | Standardized Interstate Child Support Enforcement Forms | | | | X | | | | | | | | | | | | |
| 98-31 | Emergency Rule DWD 43 | | | | X | | | | | | | | | | | | |
| 98-33 | 1999 Model Cooperative Agreement | | | | X | | | | | | | | | | | | |
| 98-34 | Standardized Interstate Income Withholding Notice | | | | X | | | | | | | | | | | | |
| 98-35 | Child Support Recovery Act Automated Referral I | | | | X | | | | | | | | | | | | |
| 98-36 | 1999 Performance-Based Funding | | | | X | | | | | | | | | | | | |
| 98-37 | Interest Charging | | | | X | | | | | | | | | | | | |
| 98-38 | Preparation for Privacy Protection Module | | | | X | | | | | | | | | | | | |
| 98-39 | Welfare to Work Program | | | | X | | | | | | | | | X | | | |
| 98-40 | Authenticity of KIDS Records (Issued as CSB 99-03) | | | | X | | | | | | | | | | | | |
| 98-41 | Centralized Receipt and Disbursement Policies | | | | X | | | | | | | | | | | | |

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| <u>98-42</u> | Responding to Tax Intercept (TI) Calls | | | | X | | | | | | | | | | | | |
| <u>99-01</u> | Instructions for Accepting Non-Automated Pre-Eligible W-2 Referrals | | | | X | | | | | | | | | X | | | |
| <u>99-02</u> | Ho Chunk Nation Per Capita Payments | | | | X | | | | | | | | | | | | |
| <u>99-03</u> | Authenticity of KIDS Records | | | | X | | | | | | | | | | | | |
| <u>99-04</u> | Revised Account Transfer Authorization Form | | | | X | | | | | | | | | | | | |
| <u>99-05</u> | Withholding Support From Pension Checks | | | | X | | | | | | | | | | | | |
| <u>99-06</u> | Public Notice of Privacy Protection | | | | X | | | | | | | | | | | | |
| <u>99-08</u> | Substitute Care - Policy Changes | | | | X | | | | | | | | | | | | |
| 99-09 | Child Support Incentive Payments Under the Child Support Performance and Incentive Act of 1998 | | | | X | | | | | | | | | | | | |
| 99-10 | Non W-2 Public Assistance Cases with Child Support Orders in Other States | | | | X | | | | | | | | | | | | |
| 99-11 | Updated Birth Cost Information | | | | X | | | | | | | | | | | | |
| 99-12 | Veteran Benefits and Child Support | | | | X | | | | | | | | | | | | |
| 99-13 | Prohibition of IV-D Access to Records of Cable Television Companies | | | | X | | | | | | | | | | | | |
| 99-14 | Request for the Separation of Duties Waiver | | | | X | | | | | | | | | | | | |
| <u>99-14</u> | Revised: Request for the Separation of Duties Waiver-Revised | | | | X | | | | | | | | | | | | |
| 99-15 | Paternity Testing Laboratories | | | | X | | | | | | | | | | | | |
| <u>99-16</u> | Referrals to Child Support for W-2 Child Care Cases | | X | | X | | | | | | | | | X | | | |
| 99-17 | Federal Case Closure Criteria | | | | X | | | | | | | | | | | | |
| 99-18 | IV-D Case Closures | | | | X | | | | | | | | | | | | |
| 99-19 | Verifying Cooperation Status of Noncustodial Parents | | X | | X | X | X | | | | | | X | X | | | |
| 99-20 | Credit Bureau Location Enhancement | | | | X | | | | | | | | | | | | |
| 99-21 | National Directory of New Hires | | | | X | | | | | | | | | | | | |
| 99-22 | Federal Case Registry | | | | X | | | | | | | | | | | | |
| 99-23 | Expanded Federal Parent Locator Service (EFPLS) | | | | X | | | | | | | | | | | | |
| 99-24 | Implementation of BadgerCare | | | | X | | X | | | | | | | | | | |
| 99-25 | Substitute Care - State Institutional Placements | | | | X | | | | | | | | | | | | |
| 99-26 | Agreement with Department of Corrections | | | | X | | | | | | | | | | | | |
| 99-27 | Requesting Consumer Credit History Reports | | | | X | | | | | | | | | | | | |
| 99-28 | Child Support Agency Seal (content/this was untitled) | | | | X | | | | | | | | | | | | |

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| 99-29 | Unclaimed Funds | | | | X | | | | | | | | | | | | |
| <u>99-29</u> | Revised: Unclaimed Funds (Revised) | | | | X | | | | | | | | | | | | |
| <u>99-30</u> | Local Agency Worker KIDS Security | | | | X | | | | | | | | | | | | |
| <u>99-31</u> | Online Child Support Policy and Procedures Manuals | | | | X | | | | | | | | | | | | |
| <u>99-32</u> | Updated Version of "Percentage of Income Standard for Child Support" | | | | X | | | | | | | | | | | | |
| <u>99-33</u> | "Paternity Acknowledgment Through Hospitals" Training and Participation | | | | X | | | | | | | | | | | | |
| <u>99-35</u> | Changes to the Tax Intercept Process | | | | X | | | | | | | | | | | | |
| <u>99-36</u> | Working with Employers and Income Withholding | | | | X | | | | | | | | | | | | |
| 99-37 | Agency Funding for Non IV-D Cases | | | | X | | | | | | | | | | | | |
| 99-38 | 2000 Model Cooperative Agreement | | | | X | | | | | | | | | | | | |
| 99-40 | R&D Fees Adjustment Request | | | | X | | | | | | | | | | | | |
| 99-41 | Requesting/Producing Reports | | | | X | | | | | | | | | | | | |
| 00-01 | Statutory Changes | | | | X | | | | | | | | | | | | |
| 00-02 | Budget Bill Changes | | | | X | | | | | | | | | | | | |
| 00-03 | Federal Tax Information and Security Measures | | | | X | | | | | | | | | | | | |
| 00-04 | Locate Worktable Cases (LC30) Report and Internet Links for Locate | | | | X | | | | | | | | | | | | |
| 00-05 | Certification of Financial Records | | | | X | | | | | | | | | | | | |
| <u>00-06</u> | Receipt and Disbursement (R&D) Fee Collection | | | | X | | | | | | | | | | | | |
| 00-07 | IV-D Case Closure Codes and Non-IV-D Case Closure Policy | | | | X | | | | | | | | | | | | |
| 00-08 | Deceased Custodial Parent | | | | X | | | | | | | | | | | | |
| 00-09 | Updated Birth Cost Information | | | | X | | | | | | | | | | | | |
| 00-10 | Updated Version of "Percentage of Income Standard for Child Support" | | | | X | | | | | | | | | | | | |
| 00-11 | Child Support Enforcement Annual Data Report (OCSE-157) | | | | X | | | | | | | | | | | | |
| 00-12 | Minor Language Change to Food Stamps Statutes | | | | X | X | | | | | | | | | | | |
| 00-13 | (Revised) Obtaining Actual Birth Costs for HMO Births. | | | | X | | X | | | | | | | | | | |
| | Click for attachments 1 2 and 3 | | | | | | | | | | | | | | | | |
| <u>00-14</u> | Percent Reconciliation Interest Calculation | | | | X | | | | | | | | | | | | |
| <u>00-15</u> | Receipting of Collections at the Local Child Support Agency (CSA) | | | | X | | | | | | | | | | | | |
| 00-16 | Administrative Enforcement Super Notice | | | | X | | | | | | | | | | | | |
| | Click for attachments <u>1</u> <u>2</u> and <u>3</u> | | | | | | | | | | | | | | | | |

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| <u>00-17</u> | Child Support Agency (CSA) Preparation for Lien Implementation | | | | X | | | | | | | | | | | | |
| <u>00-18</u> | Determination of Lien Eligibility | | | | X | | | | | | | | | | | | |
| <u>00-19</u> | Barring Court Cases from Lien Docket (Revised) | | | | X | | | | | | | | | | | | |
| <u>00-20</u> | Child Support Lien Docket Website | | | | X | | | | | | | | | | | | |
| <u>00-21</u> | Distribution 2000 | | | | X | | | | | | | | | | | | |
| <u>00-22</u> | KIDS Data Sharing/Confidentiality Agreement - Click for Attachment | | | | X | | | | | | | | | | | | |
| <u>00-23</u> | 2001 Model Cooperative Agreement | | | | X | | | | | | | | | | | | |
| 00-24 | Passport Denial | | | | X | | | | | | | | | | | | |
| <u>00-25</u> | Self-Assessment 2000 | | | | X | | | | | | | | | | | | |
| <u>00-26</u> | Financial Institution Data Matching (FIDM) | | | | X | | | | | | | | | | | | |
| 00-27 | Distribution to Percentage Expressed Orders | | | | X | | | | | | | | | | | | |
| <u>00-28</u> | Number of Full-Time Equivalent Employees - Click for <u>Attachment</u> | | | | X | | | | | | | | | | | | |
| <u>00-29</u> | Alternative Payment Plan | | | | X | | | | | | | | | | | | |
| <u>00-30</u> | Bonding | | | | X | | | | | | | | | | | | |
| <u>00-31</u> | Substitute Care - Jurisdiction | | | | X | | | | | | | | | | | | |
| <u>00-32</u> | Basic Principles Governing Physical Placement and Assistance Cases | | | | X | | | | | | | | | | | | |
| <u>00-33</u> | Administrative Financial Account Seizure | | | | X | | | | | | | | | | | | |
| 00-34 | Confidentiality of Participant and Case Record Information - Click for Attachment: DES Administrator's Memo 97-42 | | | | X | | | | | | | | | | | | |
| 00-35 | R&D Fee Balance Adjustments | | | | X | | | | | | | | | | | | |
| 00-36 | Reduction of Lien Eligibility Threshold - Click for Attachment: <u>Lien Processing</u> Schedule | | | | X | | | | | | | | | | | | |
| 00-37 | KIDS Call Center - Click for Attachment: Help Desk Directory | | | | X | | | | | | | | | | | | |
| 01-01 | Unemployment Insurance Query Screens HNNI and HQCS - Attachments: UI Query Screen HNNI, UI Query Screen HQCS | | | | X | | | | | | | | | | | | |
| 01-02 | Administrative Lien Due Process | | | | X | | | | | | | | | | | | |
| 01-03 | Methodologies for Agency Funding for Non-IV-D Cases | | | | X | | | | | | | | | | | | |
| 01-04 | Lien Payment Processing | | | | X | | | | | | | | | | | | |
| 01-05 | Lien Release and Satisfaction for Real Property | | | | X | | | | | | | | | | | | |
| 01-06 | Limited English Proficiency | | | | X | | | | | | | | | | | | |

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| Memo Number | Subject | A L M | C C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | I A | t W |
| <u>01-07</u> | Child Support Collections Deposit Procedures | | | | X | | | | | | | | | | | | i |
| <u>01-08</u> | License Enforcement Action for Delinquent Payers: Factors to Consider | | | | X | | | | | | | | | | | | ı |
| <u>01-09</u> | Interstate Liens - Attachments: (The linked attachments below are Word files, | | | | X | | | | | | | | | | | | 1 |
| | which you can download and use on your PC. See the downloading instructions for | | | | | | | | | | | | | | | | 1 |
| | more information.) <u>Interstate Lien Form Letters</u> - Updated , July 9, 2001 <u>Interstate</u> | | | | | | | | | | | | | | | | 1 |
| 01.10 | Lien Cover Sheet Notice of Lien (not available in soft copy) | | | | 7.7 | | | | | | | | | | | | \vdash |
| 01-10 | Credit Bureau Reporting | | | | X | | | | | | | | | | | | — |
| <u>01-11</u> | Administrative Complaint Procedure - Attachments: Administrative Complaint | | | | X | | | | | | | | | | | | l |
| 01.12 | Form; Administrative Complaint Process Plan | | | | X | | | | | | | | | | | | \vdash |
| <u>01-12</u> | Lien Subordination - Lien Priority - Attachments: (The linked attachments below are Word files, which you can download and use on your PC. See the <u>downloading</u> | | | | Λ | | | | | | | | | | | | l |
| | instructions for more information.) Lien Subordination Cover Letter; Lien | | | | | | | | | | | | | | | | 1 |
| | Subordination Agreement | | | | | | | | | | | | | | | | 1 |
| 01-13 | Multiple Case Filings for Multiple Putative Fathers | | | | X | | | | | | | | | | | | \Box |
| 01-14 | Paternity Cases (Attachments not available in soft copy.) | | | | X | | | | | | | | | | | | |
| 01-15 | Updated Reduction of Lien-Eligibility Threshold | | | | X | | | | | | | | | | | | ĺ |
| 01-16 | Revised - Use of Private Collection Agencies - Attachments: (The linked | | | | X | | | | | | | | | | | | |
| | attachments below are Word files, which you can download and use on your PC. | | | | | | | | | | | | | | | | 1 |
| | See the <u>downloading instructions</u> for more information.) <u>Private Agency Consent</u> | | | | | | | | | | | | | | | | i l |
| | Form; A107 Letter to CP | | | | | | | | | | | | | | | | ı |
| <u>01-17</u> | DHFS Automated Birth Query Access | | | | X | | | | | | | | | | | | 1 |
| <u>01-18</u> | Interpreter's Agreement to Safeguard Confidential Information - Attachments: | | | | X | | | | | | | | | | | | |
| | (The linked attachments below are Word files, which you can download and use on | | | | | | | | | | | | | | | | 1 |
| | your PC. See the <u>downloading instructions</u> for more information.) <u>Confidentiality</u> | | | | | | | | | | | | | | | | 1 |
| | <u>Form</u> | | | | | | | | | | | | | | | | $\vdash \vdash$ |
| 01-19 | Number of Full-Time Equivalent Employees | | | | X | | | | | | | | | | | | <u> </u> |
| <u>01-20</u> | Child Support Vehicle Liens | | | | X | | | | | | | | | | | | <u> </u> |
| <u>01-21</u> | Percent-Expressed Order Statutory Changes Funding - Attachment: Percentage | | | | X | | | | | | | | | | | | i l |
| | Expressed Orders in Caseload 9/1/2000 | | | | | <u> </u> | | | | | | | | | | | <u> </u> |
| <u>01-22</u> | Act 16 2001-03 Biennial Budget Items Affecting Child Support | | | | X | | | | | | | | | | | | $\vdash \vdash$ |
| <u>01-23</u> | Collection Processing and Fund Transfer Options | | | | X | | | | | | | | | | | | |

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| Memo Number | Subject | A L M | C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | I A | t W |
| 01-24 | Percentage-expressed Order Statutory Changes | | | | X | | | | | | | | | | | | |
| <u>01-26</u> | Annual Adjustment of Child Support Orders | | | | X | | | | | | | | | | | | |
| <u>01-27</u> | Automated Income Withholding Notice —Advance | | | | X | | | | | | | | | | | | |
| <u>01-28</u> | 2002 Model Cooperative Agreement | | | | X | | | | | | | | | | | | |
| <u>01-29</u> | DOT Automated Query Access | | | | X | | | | | | | | | | | | |
| <u>01-30</u> | Grants/ Loan Denial – Transition to the Child Support Lien Docket | | | | X | | | | | | | | | | | | |
| 01-31 | Non-Financial Obligations that Represent A Case with an Order for Federal Reporting Purposes | | | | X | | | | | | | | | | | | |
| 01-32 | Self-Assessment 2001 | | | | X | | | | | | | | | | | | |
| 01-33 | Interstate Request for Assistance/Discovery Fees | | | | X | | | | | | | | | | | | |
| <u>01-34</u> | Application Fee for IV-D Services | | | | X | | | | | | | | | | | | |
| <u>02-01</u> | Filing Fees for Revision of Judgment | | | | X | | | | | | | | | | | | |
| <u>02-02</u> | New Timeline Tracking Reports: Service of Process to Order Establishment | | | | X | | | | | | | | | | | | |
| <u>02-03</u> | Requirement for a Medical Support Order | | | | X | | | | | | | | | | | | |
| 02-04 | Application Fee for FPLS Services | | | | X | | | | | | | | | | | | |
| 02-05 | Full Faith and Credit Tribal Child Support Agencies | | | | X | | | | | | | | | | | | |
| 02-06 | Updated Birth Cost Information | | | | X | | | | | | | | | | | | |
| 02-07 | Review and Adjustment – Timeframe for | | | | X | | | | | | | | | | | | |
| 02-08 | Automated Income Withholding Notice | | | | X | | | | | | | | | | | ŀ | |
| 02-09 | National Medical Support Notice | | | | X | | | | | | | | | | | | |
| 02-10 | Local Child Support Agency Exception Processing | | | | X | | | | | | | | | | | ŀ | |
| <u>02-11</u> | Local Agency Security Review and Standards KIDS Security Access – CSA Employee Listing | | | | X | | | | | | | | | | | | |

Child Support Letters (http://workweb.dwd.state.wi.us/des/bcs/csletter/default.htm) Child Support Letters are not individually listed for they all only pertain to the Child Support Program. They may be found at the above noted website.

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Division of Workforce Solutions' Policies and Procedures Relating to Program Contracts and Grants May 7, 2002
Page 17

Operations Memos

Numbered memos no longer on this list are either obsoleted or have been incorporated into relevant manuals.

| | | | | | | | | | R | S | | | TAN | F | | *** | **/ |
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| Memo Number | Subject | A L M | C C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | - 2 | W A A | W I A | W t W |
| 92-09 | Qualified Medicare Beneficiary (QMB) Outreach (DHHS/HCFA and APWA Hotline) | | | | | | X | | | | | | | | | | |
| 92-26 | Continuation of MA for Discontinued SSI Recipients | | | | | | X | | | | | X | | | | | |
| 92-32 | MA Outstation Application Process | | | | | | X | | | | | | | | | | |
| 92-36 | Divestment by Former SSI Recipients | | | | | | X | | | | | | | | | | |
| 93-50 | Burial Trusts | | | | | | X | | | | | | | | | | |
| 94-17 | MA Certification of Newborns | | | | | | X | | | | | | | | | | |
| 94-27 | FS Issuance (CARES) | | | | | X | | | | | | | | | | | |
| 94-49 | MA: Pregnancy Verification | | | | | | X | | | | | | | | | | |
| 95-02 | Prepaid CBRF Fees as Assets | | | | | | X | | | | | | | | | | |
| 95-17 | Accurate School District Code | | | | | | | | | | | | | X | | | |
| 95-19 | Expedited Food Stamp Application Processing: Benefits from Another State | | | | | X | | | | | | | | | | | |
| 95-21 | AFDC-Related MA Eligibility for 18 Year Old Adults | | | | | | X | | | | | | | | | | |
| 95-48 | SSI: State Supplemental Payment | | | | | | | | | | | X | | X | | | |
| 95-51 | Correction: SSI - State Supplemental Payment (SSP) | | | | | | | | | | | X | | X | | | |
| 96-08 | CARES/KIDS Interface Instructions | | | | | | | | | | | | | | | | |
| 96-10 | CARES: Data Exchange - SWICA Instructions | | | | | | | | | | | | | | | | |
| 96-103 | Wisconsin Development Zone Program | | | | | | | | | | | | | X | | | |
| 96-21 | AFDC and AFDC-Related MA Incapacitation Determination - New Process | | | | | | X | | | | | | | | | | |
| 96-36 | Burial Reimbursements - Outer Burial Containers | | | | | | X | | | | | | | X | | | |
| 96-43 | Immigration and Naturalization Service Card Replacement Project | | X | | X | X | X | | | | | X | | X | | | |
| 96-67 | 1996 Index | | X | | X | X | X | | | | | X | | X | | | |
| 96-86 | Wisconsin Conservation Corps Program | | X | | X | X | X | | | | | X | | X | | | |
| 97-09 | INS Fact Sheet | | X | | X | X | X | | | | | X | | X | | | |
| 97-106 | W-2 Job Access Loan (JAL) Program | | | | | | | | | | | | | X | | | |
| 97-107 | CARES Reports for W-2 | | | | | | | | | | | | | X | | | |
| 97-110 | BWI Operations Memos - Index - 1997 | | X | | X | X | X | | | | | X | | X | | | |
| 97-111 | Laser-Printed Child Care Checks | | X | | | | | | | | | | | | | | |

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| Memo Number | Subject | A L M | C C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W V - A 2 A | . 1 | W t W |
| 97-112 | Handling a Crisis Case: A Reference Guide | | | | | | | | | | | | | X | | |
| 97-115 | Worker's Compensation Coverage and Exposure | | | | | | | | | | | | | X | | |
| 97-125 | W-2 Educational Brochures for Working Parents | | | | | | | | | | | | | X | | |
| 97-128 | W-2 Learnfare Policy | | | | | | | | | | | | | X | | |
| 97-129 | W-2 Participants and SSI | | | | | | | | | | | X | | X | | |
| 97-132 | W-2 Job Access Loan (JAL) Policy Clarification and Program Guidelines | | | | | | | | | | | | | X | | |
| 97-135 | FS: Student Eligibility | | | | | X | | | | | | | | | | |
| 97-136 | CARES in Fraud Referral and Tracking | | X | | X | X | X | | | | | X | | X | | |
| 97-31 | Financial and Employment Planner (FEP) Staffing Levels | | | | | | | | | | | | | X | | |
| 97-33 | Child Care Funding for Tribes | | X | | | | | | | | | | | | | |
| 97-39 | SSI Information | | | | | | X | | | | | X | | X | | |
| 97-50 | Worker's Compensation for Work Experience Participants and Transition to W-2 | | | | | | | | | | | | | X | | |
| 97-54 | MA Recipient Cost of Care | | | | | | X | | | | | | | | | |
| 97-59 | INS Fact Sheet | | X | | X | X | X | | | | | X | | X | | |
| 97-64 | Wisconsin Works (W-2) Trial Jobs Employer Agreement General Provisions | | | | | | | | | | | | | X | | |
| 97-69 | Transfer of Economic Support and Child Care Cases | | X | | | X | X | | | | | X | | X | | |
| 97-75 | Repayment Agreements and Dunning Notices | | | | | | X | | | | | | | X | | |
| 97-79 | Food Stamp Program SSI Retroactive Payments | | | | | X | | | | | | | | | | |
| 97-80 | CARES Changes Related to Security and Administrative | | | | | | | | | | | | | | | |
| 97-84 | Revised Refugee/Entrant Assistance Accounting Forms | | | | | X | | | | | | X | | X | | |
| 98-06 | BWI Call Center | | | | X | X | X | | | | | X | | X | | |
| 98-09 | Food Stamps: Drug Felons | | | | | X | | | | | | | | | | |
| 98-11 | Update and Maintenance of Components and Status Reporting | | | | | X | | | | | | | | X | | |
| 98-12 | W-2 Payments and Changing a Placement | | | | | | | | | | | | | X | | |
| 98-13 | Sunset of AFDC | | | | | | | | | | | X | | X | | |
| 98-14 | State-Only W-2 Payment for SSI Applicants | | | | | | | | | | | X | | X | | |
| 98-15 | Occupations Requiring Background Checks | | | | | | | | | | | | | X | | |
| 98-16 | CARES Coordinator Reports | | | | | | | | | | | | | | | |
| 98-17 | Federal and Wisconsin Earned Income Credit (EIC) | | | | | | | | | | | | | X | | |
| 98-18 | Food Stamp Issuance Changes | | | | | X | | | | | | | | | | |
| 98-20 | New Mail Delivery Service | | X | | X | X | X | | | | | X | | X | 1 | |

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| 98-21 | CARES Technical Guidance for State-Only W-2 Payments for SSI Applicants | | | | | | | | | | | | | X | | | |
| 98-22 | JTPA Policy Change | | | | | | | | | | | | | X | | | |
| 98-23 | Full Engagement | | | | | | | | | | | | | X | | | |
| 98-26 | W-2 Policy Clarification for Persons in Unsubsidized Employment, Marginally Employed Individuals, and Preview of Prorated CSJ Payment | | | | | | | | | | | | | X | | | |
| 98-29 | Child Care-Related CARS Profiles | | X | | | | | | | | | | | | | | |
| 98-30 | W-2 Two-Parent Policy Clarification | | | | | | | | | | | | | X | | | |
| 98-34 | Emergency and Back-Up Child Care | | X | | | | | | | | | | | | | | |
| 98-39 | Emergency Assistance | | | | | | | | | | | | | X | | | |
| 98-41 | Handout Describing the Caretaker Supplement Program | | | | | | | | | | | X | | | | | |
| 98-42 | Conversion of CARES Reports to EOS | | | | | | | | | | | | | | | | |
| 98-45 | Emergency Assistance - Forms | | | | | | | | | | | X | | | | | |
| 98-48 | DWD "Extranet" and W-2 Partner Page | | X | | X | X | X | | | | | X | | X | | | |
| 98-50 | Re-coding Qualified Aliens for FS, MA, and W-2 Eligibility | | X | | | X | X | | | | | X | | X | | | |
| 98-52 | Re-Implementation of Entered Employment Follow-Through Contacts | | | | | | | | | | | | | X | | | |
| 98-53 | Reporting of W-2 Placements and Participation (Including Data Clean-Up) | | | | | | | | | | | | | X | | | |
| 98-54 | Benefit Recovery Clarifications | | | | | | | | | | | | | X | | | |
| 98-56 | CARES Processing of MA Deductible Applications | | | | | | X | | | | | | | | | | |
| 98-62 | CARES Production Calendar Available on New CBT Course | | | | | | | | | | | | | | | | |
| 98-63 | Caretaker Supplement (C-Supp) Changes | | | | | | | | | | | X | | | | | |
| 98-64 | Parents Caring for Children with Special Needs | | | | | | | | | | | | | X | | | |
| 98-65 | File Codes | | X | | X | X | X | | | | | X | | X | | | |
| 98-67 | Update to Emergency Assistance Forms | | | | | | | | | | | X | | | | | |
| 98-68 | Notice to Aliens re Food Stamp Eligibility | | | | | X | | | | | | | | | | | |
| 98-71 | FSET Job Search and Job Search Training Components for ABAWDs | | | | | X | | | | | | | | | | | |
| 98-72 | W-2 Learnfare Policy Corrections | | | | | | | | | | | | | X | | | |
| 98-74 | Health Insurance Carrier Codes | | | | | | X | | | | | | | | | | |
| 98-75 | Child Support Unearned Income Coding in CARES | | X | | X | X | X | | | | | X | | X | | | |
| 98-76 | Updates to Wisconsin Works Information (ACWI) in CARES | | | | | | | | | | | | | X | | | |
| 98-77 | Federal Changes to Alien FS Eligibility | | | | | X | | | | | | | | | | | |
| 98-78 | Food Stamp Quality Assurance (QA) Checklist | | | | | X | | | | | | | | | | | |

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| Memo Number | Subject | A L M | C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | W I A | W t W |
| 98-80 | Changes to FS Food Unit Composition | | | | | X | | | | | | | | | | | |
| 98-81 | Food Stamp Employment and Training Program (FSET) - FFYS 1999/2000 Program Changes | | | | | X | | | | | | | | | | | |
| 98-82 | Forms Retention and Verification Guidelines | | X | | X | X | X | | | | | X | | X | | | |
| 98-84 | FEP ID and W-2 Notice Update - "CARES Notice and Letters Self-Study Guide" | | | | | | | | | | | | | | | | |
| 98-85 | Accessing DES Forms on the Extranet | | X | | X | X | X | | | | | X | | X | | | |
| 98-86 | Qualified Alien Eligibility Self-Study Guide - Version #2 | | X | | X | X | X | | | | | X | | X | | | |
| 98-88 | Food Stamp First Aid Kit | | | | | X | | | | | | | | | | | |
| 98-89 | W-2 Learnfare - Habitual Truant Definition | | | | | | | | | | | | | X | | | |
| 98-90 | CARES EDBC Fatal Errors | | | | | | | | | | | | | | | | |
| 98-91 | Plan Guidelines for the Outstationing of Eligibility Workers | | X | | X | X | X | | | | | X | | X | | | |
| 99-01 | Listing - 1998 DES Administrator's Memos | | X | | X | X | X | | | | | X | | X | | | |
| 99-04 | Entrepreneurship Efforts on Behalf of FS, WtW, and W-2 Participants | | | | | X | | | | | | X | | X | | | X |
| 99-05 | FS Program - Questions and Answers from Recent Training Sessions | | | | | X | | | | | | | | | | | |
| 99-06 | Non-Automated Pre-Eligible Referrals to Child Support | | | | X | | | | | | | | | | | | |
| 99-08 | Association of Overpayments with Office Number in the Benefit Recovery Subsystem | | X | | | X | | | | | | X | | X | | | |
| 99-09 | Food Stamp Program - Change Reporting Requirements | | | | | X | | | | | | | | | | | \vdash |
| 99-10 | Food Stamp Issuance and Allotment Returns | + | | | | X | | | | | | | | | | | |
| 99-13 | Family Case Management in W-2 | + | | | | | | | | | | | | X | | | |
| 99-14 | CARES New Hire Data Exchange | + | | | | 1 | | | | | | | | 71 | | | |
| 99-15 | W-2 Diversions | + | | | | 1 | | | | | | | | X | | | |
| 99-19 | Medical Assistance (Medicaid) Divestment - Promissory Notes and Annuities | | | | | | X | | | | | | | | | | |
| 99-25 | Office Vision Electronic Mail | | X | | X | X | X | | | | | X | | X | | | |
| 99-26 | Food Stamp Employment and Training Program (FSET) Manual | | | | | X | | | | | | | | | | | |
| 99-28 | Healthy Start Outstationing | | X | | X | X | X | | | | | X | | X | | | |
| 99-29 | Caretaker Supplement Payment Problems | | | | | | | | | | | X | | | | | |
| 99-32 | Welfare-to-Work (WtW) Information | | | | | | | | | | | | | X | | | X |
| 99-33 | Restoration of Food Stamp Benefits to Veteran Hmong and Highland Laotian Aliens and Their Families | | | | | X | | | | | | | | | | | |
| 99-34 | Availability of Written Information on Economic Support Programs | | X | | X | X | X | | | | | X | | X | | | |

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| <u>99-35</u> | Food Stamp Policy Re: 401K and 403B Plans | | | | | X | | | | | | | | | | | |
| <u>99-36</u> | Huber Law Prisoners' Food Stamp Eligibility | | | | | X | | | | | | | | | | | |
| <u>99-37</u> | Paper Case Records | | X | | X | X | X | | | | | X | | X | | | |
| <u>99-38</u> | Prisoner Verification Query | | X | | X | X | X | | | | | X | | X | | | |
| <u>99-39</u> | Using the CARES WTPY Request for SSA Dual and Triple Entitlement Data | | X | | X | X | X | | | | | X | | X | | | |
| <u>99-40</u> | State Online Query (SOLQ) | | X | | X | X | X | | | | | X | | X | | | |
| <u>99-41</u> | CARES Changes for W-2 Time Limits | | | | | | | | | | | | | X | | | |
| <u>99-42</u> | Food Stamp and Medical Assistance Applications | | | | | X | X | | | | | | | | | | |
| <u>99-43</u> | Non W-2 Public Assistance Cases With Child Support Orders | | X | | X | X | X | | | | | X | | X | | | |
| | In Other States | | | | | | | | | | | | | | | | |
| <u>99-44</u> | Child Support Cooperation Requirements | | X | | X | X | X | | | | | X | | X | | | |
| <u>99-45</u> | Community Reinvestment (CR) | | | | | | | | | | | X | | X | | | |
| <u>99-46</u> | WFDA Master Trust - Preneed Funeral Contract | | | | | | X | | | | | | | | | | |
| <u>99-47</u> | Medicaid/BadgerCare Initial Application Processing at OBRA Healthy Start Outstationing Sites | | | | | | X | | | | | | | | | ı | |
| 99-48 | W-2 24-Month Time Limit and Case Management | | | | | | | | | | | | | X | | | |
| 99-49 | W-2 24-Month Time Limits | | | | | | | | | | | | | X | | | |
| 99-51 | MMIS Query Access | | | | | | | | | | | | | | | | |
| 99-54 | Recovering Learnfare Penalty From W-2 Trial Job Participants | | | | | | | | | | | | | X | | | |
| 99-55 | 1999 Child Care Survey - For Determination of 2000 Maximum Rates | | | | | | | | | | | | | | | | |
| 99-57 | BadgerCare Implementation | | | | | | | | | | | | | X | | | |
| 99-58 | Clarification of Food Stamp and FSET Policy | | | | | X | | | | | | | | | | | |
| 99-59 | Write Off/Adjustment Policy and Write Off Form | | X | | X | X | X | | | | | X | | X | | | |
| 99-60 | Posting W-2 Employment Position Time Limit Extensions Information in CARES | | | | | | | | | | | | | X | | | |
| 99-61 | BadgerCare Implementation - Additional CARES Instructions | | | | | | X | | | | | | | | | | |
| 99-63 | BadgerCare Implementation - Additional Special Instructions | | | | | | X | | | | | | | | | | |
| 99-64 | Self Study Guide: Benefit Recovery - Determining Overpayments | | X | | | X | X | | | | | X | | X | | | |
| 99-65 | Dual and Triple Entitlement Data Received From WTPY, BENDEX or SOLQ | | X | | X | X | X | | | | | X | | X | | | |
| 99-66 | W-2 Contract Monitoring - Fact Finding Review Report | | | | | | | | | | | | | X | | | |
| 99-67 | Benefit Recovery for Inactive Child Care Provider With Outstanding Overpayments | | X | | | | | | | | | | | | | | |

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| Memo Number | Subject | A L M | C C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | W I A | W t W |
| <u>99-69</u> | CARES Enhancements for Posting and Tracking of W-2 Employment Position | | | | | | | | | | | | | X | | | |
| | Clock Extensions | | | | | | | | | | | | | | | | |
| <u>99-71</u> | Increasing Enrollment in the Welfare to Work (WtW) Program - New Strategies | | | | | | | | | | | | | X | | | X |
| <u>99-74</u> | Child Care Temporary Absence Policy | | | | | | | | | | | | | | | | |
| <u>99-75</u> | State Online Query (SOLQ) | | X | | X | X | X | | | | | X | | X | | | |
| <u>99-77</u> | Food Stamp Categorical Eligibility Changes | | | | | X | | | | | | | | | | | |
| <u>99-79</u> | CARES - Medical Assistance/BadgerCare Fixes | | | | | | X | | | | | | | | | | |
| <u>99-81</u> | 1999 Wisconsin Act 9 - Child Care Policy Changes | | X | | | | | | | | | | | | | | |
| <u>99-82</u> | Revised Child Care Copay Schedule | | X | | | | | | | | | | | | | | |
| <u>99-83</u> | CARES Automated Tracking System (CATS) | | | | | | | | | | | | | | | | |
| 99-84 | State Job Opportunities | | | | | | | | | | | | | X | | | |
| 99-85 | CARES Security and Access to the State Online Query (SOLQ) | | | | X | X | X | | | | | X | | X | | | |
| 99-87 | Recent Changes in the FS Policy and Procedures | | | | | X | | | | | | | | | | | |
| 99-89 | W-2 24-Month Extensions | | | | | | | | | | | | | X | | | |
| 99-90 | Funeral Reimbursement Maximum | | | | | | X | | | | | | | | | | |
| 99-92 | Changes in Child Care Administrative Rules | | X | | | | | | | | | | | | | | |
| 99-93 | Child Care Resource and Referral (CCRR) Grants for Start-Up and Expansion | | X | | | | | | | | | | | | | | |
| | (January 1, 2000 - December 31, 2001) | | | | | | | | | | | | | | | | |
| 99-97 | Tracking of Manual Issuance of W-2 and FS in CARES | | | | | X | | | | | | | | X | | | |
| 99-98 | PACE and Partnership Program Policy and Instructions for ES Staff | | | | | | X | | | | | | | | | | |
| 00-01 | State Sales Tax Rebate | | X | | | X | X | | | | | X | | X | | | |
| 00-02 | Revised Crimes Table | | X | | | | | | | | | | | | | | |
| 00-03 | Processing Case Changes and Closures in CARES | | X | | | X | X | | | | | X | | X | | | |
| 00-04 | Child Care Policy Changes | | X | | | | | | | | | | | | | | |
| 00-05 | Technical College Participation for CSJ and W-2 T Participants | | X | | | | | | | | | | | X | | | |
| 00-06 | W-2 Income Policy Changes | | | | | | | | | | | | | X | | | |
| 00-08 | Emergency Assistance | | | | | | | | | | | X | | | | | |
| 00-09 | Individual Development Account (IDA) Programs | | | | | X | X | | | | | X | | X | | | |
| 00-10 | Entered Employment: | | | | | X | | | | | | | | X | | | |
| | 1. Clarifications | | | | | | | | | | | | | | | | |
| | 2. Definition Expanded | | | | | | | | | | | | | | | | |

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| Memo Number | Subject | A L M | C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | I A | t W |
| <u>00-11</u> | Correcting Child Care Underpayments | | X | | | | | | | | | | | | | | |
| <u>00-12rev</u> | Changes to CARES Screen APGI and The IV-A/IV-D Interface (Corrected) | | X | | X | X | X | | | | | X | | X | | | |
| <u>00-13</u> | Child Care Providers: | | X | | | | | | | | | | | | | | |
| | 1. Offenses Affecting Caregiver Eligibility | | | | | | | | | | | | | | | | |
| | 2. Revisions to HFS 12 | | | | | | | | | | | | | | | | |
| <u>00-14</u> | Sales Tax Rebate - Medical Assistance | | | | | | | | | | | | | X | | | |
| <u>00-15</u> | Medical Assistance Purchase Plan (MAPP) | | | | | | X | | | | | | | | | | |
| <u>00-16</u> | CARES Automated Tracking System (CATS) Update | | X | | X | X | X | | | | | X | | X | | | |
| <u>00-17</u> | Child Day Care Manual Online | | X | | | | | | | | | | | | | | |
| <u>00-18</u> | Estate Recovery Program Changes | | | | | | X | | | | | | | | | | |
| <u>00-19</u> | MA - Changes Based on New Federal Poverty Level (FPL)Amounts (2000) | | | | | | X | | | | | | | | | | |
| <u>00-20</u> | Wisconsin Works and Wisconsin Shares (Child Care Subsidy) - Program Federal | | | | | | | | | | | | | X | | | |
| | Poverty Level Changes | | | | | | | | | | | | | | | | |
| <u>00-21</u> | MA Divestment - Average Private Pay Nursing Home Rate | | | | | | X | | | | | | | | | | |
| <u>00-22</u> | Conference on Personal Finance | | | | | | | | | | | | | X | | | |
| <u>00-23</u> | Caregiver Background Check Update | | X | | | | | | | | | | | | | | |
| 00-24 | Treatment of Census Earnings | | X | | | X | X | | | | | X | | X | | | |
| <u>00-25</u> | Documenting Sensitive Information In Cares And Access To Cares Information | | X | | X | X | X | | | | | X | | X | | | |
| <u>00-26</u> | Additional Guidelines For Prorated CSJ Policy | | | | | | | | | | | | | X | | | |
| 00-27 | W-2 24-Month Interim Extensions | | | | | | | | | | | | | X | | | |
| 00-28 | W-2 24-Month Time Limit Extensions Policy Reminder | | | | | | | | | | | | | X | | | |
| <u>00-29rev</u> | Clean-Up Reports for Absent Parent Screen APGI – Corrected | | X | | X | X | X | | | | | X | | X | | | |
| 00-30 | File Codes | | X | | X | X | X | | | | | X | | X | | | |
| 00-31 | Food Stamp Overpayments - Correction | | | | | X | | | | | | | | | | | |
| 00-32 | CARES Review Notices and Alerts | | X | | X | X | X | | | | | X | | X | | | |
| 00-33 | Workforce Attachment and Advancement (WAA) Participant Application and | | X | | X | X | X | | | | | X | | X | X | | |
| | Eligibility Determination | | | | | | | | | | | | | | | | |
| 00-34 | W-2 Eligibility for Custodial Parent of an Infant Payments | | | | | | | | | | | | | X | | | |
| 00-35 | Special Exempt Income and Community Waivers Group "B" | | | | | | X | | | | | | | | | | |
| 00-36 | Special Housing Amount for Community Waiver Programs | | | | | X | | | | | | | | | | | |
| 00-37 | IVA/IVD Interface Mismatch Report | | | | | | | | | | | | | | | | |

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| Memo Number | Subject | A L M | C C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | W I A | W t W |
| <u>00-38</u> | BadgerCare Test Children | | | | | | X | | | | | | | | | | |
| <u>00-39</u> | Verification of Pregnancy Due Date | | | | | | X | | | | | | | X | | | |
| <u>00-40</u> | 1. AFDC Recoupment from W-2 Payment | | | | | | | | | | | | | | | | |
| | 2. Benefit Recovery Address Process | | | | | | | | | | | | | | | | |
| <u>00-41</u> | Refugee Cash Assistance and Refugee Medical Assistance | | | | | | | X | | | | | | | | | |
| <u>00-42</u> | Child Care - Safe Child Initiative | | X | | | | | | | | | | | | | | |
| 00-43 | Food Stamp Policy Clarifications | | | | | X | | | | | | | | | | | |
| 00-44 | Food Stamps - Priority Service Determinations, Setting Filing Dates, and Mail-in | | | | | X | | | | | | | | | | | |
| | Reviews | | | | | | | | | | | | | | | | |
| <u>00-45</u> | Child Care Call Center | | X | | | | | | | | | | | | | | |
| <u>00-46</u> | Food Stamp Applications | | | | | X | | | | | | | | | | | |
| <u>00-47</u> | Establishing Claims and Liability for Repayment of Claims | | | | | | | | | | | | | | | | |
| 00-48 | Child Care Provider File | | X | | | | | | | | | | | | | | |
| 00-49 | Medical Assistance - Joint Assets | | | | | | X | | | | | | | | | | |
| 00-50 | Medical Assistance Purchase Plan | | | | | | X | | | | | | | | | | |
| <u>00-51</u> | BadgerCare | | | | | | X | | | | | | | | | | |
| <u>00-52</u> | 2000 Child Care Survey - For Determination of 2001 Maximum Rates | | X | | | | | | | | | | | | | | |
| 00-53 | Food Stamp Program - Verification of Low Income Home Energy Assistance (LIHEAP) | | | | | X | | | | | | | | | | | |
| 00-54 | Child Care - EFT and Care Underpayments | | X | | | | | | | | | | | | | | |
| 00-55 | WAA and WtW CARES Training Courses | | | | | | | | | | | | | | X | | X |
| 00-56 | Medical Assistance Treatment of Veterans Administration Payments for: | | | | | | X | | | | | | | | | | |
| | 1. Aid and Attendance | | | | | | | | | | | | | | | | |
| | 2. Unusual Medical Expenses \$90.00 | | | | | | | | | | | | | | | | |
| | 3. Pension for Institutionalized Veterans or Their Surviving Spouse | | | | | | | | | | | | | | | | |
| 00-57 | MA - Exclusion of Community Spouse's IRA and Other Retirement Funds in | | | | | | X | | | | | | | | | | |
| | Spousal Impoverishment | | | | | | | | | | | | | | | | |
| 00-58 | CARES Changes to Absent Parent Screens | | | | | | | | | | | | | | | | |
| 00-59 | CARES - WtW and WAA Screens | | | | | | | | | | | | | X | X | | X |
| 00-60 | Community Reinvestment (CR) | | | | | | | | | | | | | X | | | |
| 00-61 | Determining W-2 Eligibility | | | | | | | | | | | | | X | | | |

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| 00-62 | Workforce Attachment and Advancement (WAA) and Welfare-to-Work (WtW) Data Sharing and CARES Access | | | | | | | | | | | | | | X | | X |
| 00-63 | BadgerCare Premium Process Redesign: Phase 1 | | | | | | X | | | | | | | | | | |
| 00-64 | Food Stamp Mass Change | | | | | X | | | | | | | | | | | |
| 00-65 | MA Average Nursing Home Private Pay Rate | | | | | | X | | | | | | | | | | |
| 00-66 | BadgerCare | | | | | | X | | | | | | | | | | |
| 00-67 | W-2 Fact Finding Review Report | | | | | | | | | | | | | X | | | |
| 00-68 | Child Care Updates: | | X | | | | | | | | | | | | | | |
| | School Age Certification & Rehabilitation Reporting Forms New Food Program Policy Use of Internet to Request Caregiver Background Checks | | | | | | | | | | | | | | | | |
| | Reporting Requirement for Certification Denials/Revocations | | | | | | | | | | | | | | | | |
| | Age When Caregiver Background Check is Required | | | | | | | | | | | | | | | | |
| 00-69 | Medical Expense Deductions in the Food Stamp Program | | | | | X | | | | | | | | | | | |
| 00-70 | Community Reinvestment (CR) | | | | | | | | | | | | | X | | | |
| 00-71 | Child Care: 1. Eligibility for Kinship Care Parents 2. New Copayment Rules for Foster Care, Court Ordered and Non-Court ordered Kinship Care Children | | X | | | | | | | | | | | | | | |
| 00-72 | W-2 Performance Standards | | | | | | | | | | | | | X | | | |
| 00-73 | WtW/WAA CARES Backdating | | | | | | | | | | | | | X | X | | X |
| 00-74 | Emergency Assistance Application Processing | | | | | | | | | | | | | | | | |
| 00-75 | Food Stamp Pop-Open Cases | | | | | X | | | | | | | | | | | |
| 00-76 | Child Care Provider SSN Verification - State On-line Query (SOLQ) | | X | | | | | | | | | | | | | | |
| 00-77 | Family Care: Long Term Functional Screen Care Levels and Relationship to Medicaid and Family Care Eligibility | | | | | | X | | | | | | | | | | |
| 00-78 | Office Change Coding for Children First (CF), Welfare-to-Work (WtW), and Workforce Attachment and Advancement (WAA) | | X | | | | | | | | | | | | X | | X |
| 00-79 | CARES Changes Related to Long Term Care Redesign, Divestment and Spousal Impoverishment | | | | | | X | | | | | | | | | | |
| <u>00-80</u> | CARES Instructions - Community Waivers and SSI Recipients | | | | | | X | | | | | | | | | | |

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| <u>00-81</u> | Family Care | | | | | | X | | | | | | | | | | |
| <u>00-82</u> | PACE and Partnership Programs | | | | | | X | | | | | | | | | | |
| <u>00-83</u> | Minor's Liability for Overpayments | | X | | | X | X | X | X | | | | | X | | | |
| <u>00-84</u> | Workforce Attachment and Advancement (WAA) Guide | | | | | | | | | | | | | | X | 1 | |
| | Wisconsin's Literacy Providers Directory | | | | | | | | | | | | | | | | |
| <u>00-85</u> | BWSP Operations Memos on Workweb and Partner Page | | X | X | X | X | X | X | X | | X | X | X | X | X | | X |
| <u>00-86</u> | IVA-IVD (CARES/KIDS) Interface Changes - KIDS PIN Numbers | | | | X | | | | | | | | | | | | |
| <u>00-87</u> | Annual COLA-Related Changes | | | | | | | | | | | | | | | | |
| <u>00-88</u> | Medical Assistance Personal Allowance Change | | | | | | X | | | | | | | | | | |
| 00-89 | Medical Assistance Burial Trust Change | | | | | | X | | | | | | | | | | |
| 00-90 | W-2 Payments Using EFT | | | | | | | | | | | | | X | | | |
| 00-91 | Workforce Attachment and Advancement (WAA) Service Guidelines | | | | | | | | | | | | | X | X | | |
| 00-92 | W-2 Eligibility for VISTA Volunteers | | | | | | | | | | | | | X | | | |
| 00-93 | Medicaid Deductible Countable Costs | | | | | | X | | | | | | | | | | |
| 00-94 | Change in MA Average Nursing Home Private Pay Rate | | | | | | X | | | | | | | | | | |
| 00-95 | Medicaid Purchase Plan (MAPP) Standard Maintenance Allowance | | | | | | X | | | | | | | | | | |
| 00-96 | Family Medicaid/BadgerCare Application (DES-12277) | | | | | | X | | | | | | | | | | |
| 01-01 | Prospective Budgeting | | | | | X | X | | | | | | | X | | | |
| 01-02 | Medical Assistance Personal Allowance Change | | | | | | X | | | | | | | | | | |
| 01-03 | Learnfare Reporting | | | | | | | | | | | | | X | | | |
| 01-04 | New Sort Orders for Screen CCAR and Child Care Attendance Report Forms | | | | | | | | | | | | | | | | |
| 01-05 | CARES Reason Code Changes | | | | | | | | | | | | | | | | |
| 01-06 | CARES Client Notice Redesign (CNRD) | | | | | | | | | | | | | | | | |
| 01-07 | Food Stamp Maximum Excess Shelter Deduction Change | | | | | X | | | | | | | | | | | |
| 01-08 | Child Care Policy Changes | | X | | | | | | | | | | | | | | |
| 01-09 | TANF Received in Other States | | | | | | | | | | | | | X | | | |
| 01-10 | Eligibility Limit Changes - Workforce Attachment and Advancement (WAA), | | | | | | | | | | | X | X | X | X | | |
| | Literacy Grants, and Community Youth Grants (CYG) | | | | | | | | | | | | | | | , | |
| <u>01-11</u> | Workforce Attachment and Advancement (WAA) Performance Standards | | | | | | | | | | | | | | X | | |

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| Memo Number | Subject | A L M | C C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | - 2 | W A A | I | W t W |
| <u>01-12</u> | Applications Running for 3 Months Removal of CARES Reason Code 142 for W-2, Child Care, and Medicaid | | X | | | | X | | | | | | | | | | |
| 01-13 | MA Application Requirements: 1. Verification of Citizenship or Immigration Status 2. Disclosure of a SSN | | | | | | X | | | | | | | | | | |
| <u>01-14</u> | CARES Information/Policy Problem Resolution Center (a/k/a, "CARES Call Center") | | | | | | | | | | | | | | | | |
| 01-15 | Medical Assistance Purchase Plan (MAPP) Health Insurance Premium Payment (HIPP) | | | | | | X | | | | | | | | | | |
| <u>01-16</u> | Medical/Remedial Expenses (MRE) and Impairment Related Work Expenses (IRWE) | | | | | | X | | | | | | | | | | |
| <u>01-17</u> | Wisconsin Works (W-2) and Wisconsin Shares (Child Care Subsidy) Program - Federal Poverty Level Changes | | X | | | | | | | | | | | X | | | |
| <u>01-18</u> | Prospective Budgeting Questions and Answers | | | | | X | X | | | | | | | X | | | |
| <u>01-19</u> | State-Only W-2 Payment Policy | | | | | | | | | | | | | X | | | |
| <u>01-20</u> | Food Stamp Program - 6-Month Reviews | | | | | X | | | | | | | | | | | |
| <u>01-21</u> | W-2: Inappropriate Sanctions | | | | | | | | | | | | | X | | | |
| <u>01-22</u> | MA - Changes Based on New Federal Poverty Level (FPL) Amounts (2001) | | | | | | X | | | | | | | | | | |
| <u>01-23</u> | FS - New Policy for Processing Reported Changes, Including Person Additions | | | | | X | | | | | | | | | | | |
| <u>01-24</u> | Medical Assistance Purchase Plan (MAPP) - Federal Poverty Level (FPL) Changes | | | | | | X | | | | | | | | | | |
| 01-25 | Power Cascade (SFEX) | | | | | | | | | | | | | | | | |
| 01-26 | W-2 and SSI Eligibility | | | | | | | | | | | | | X | | | |
| 01-27 | Technical College Participation in W-2 | | | | | | | | | | | | | X | | | |
| 01-28 | Medicaid Unemployed Parent Changes | | | | | | X | | | | | | | | | | |
| 01-29 | Food Stamp "Pop Open" Cases | | | | | X | | | | | | | | | | | |
| 01-30 | 60-Month Time Limit Extensions and Updated 24-Month Extension Policies | | | | | | | | | | | | | X | | | |
| 01-31 | Enrollment and Dis-enrollment in Family Care and PACE/Partnership | | | | | | X | | | | | | | | | | |
| 01-32 | Adversely Effected Medicare Beneficiaries | | | | | | X | | | | | | | | | | |
| 01-33 | New Food Stamp Vehicle Policy | | | | | X | | | | | | | | | | | |
| 01-34 | Authorized Representative Form | | | | | X | | | | | | | | | | | |
| 01-35 | Food Stamp Program "Eat Smart and Play Hard" Folder | | | | | X | | | | | | | | | | | |
| | and preparatures list in not intended to reneal or avalled applicability of other meteric | 1 | • 1 | 1.1 | D1171 | | 1 1. | | ••• | - 1.1 | | 4.1.1 | | | | | 1 |

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| 01-36 | BadgerCare - Tricare Insurance | | | | | | X | A | A | 3 | 11 | G | | L | A | | | |
| 01-37 | W-2 Case Monitoring | | | | | | 21 | | | | | | | X | \vdash | | | |
| 01-38 | 2001 Child Care Survey, For Determination of 2002 Maximum Rates | | X | | | | | | | | | | | 71 | \vdash | | | |
| 01-39 | Medical Assistance Program Simplification (Reduced Verification) and Client | | | | | | X | | | | | | | | \vdash | | | |
| 01.55 | Choice of Applications | | | | | | 21 | | | | | | | | | | | |
| 01-40 | Medical Assistance - Entry of Health Insurance Information in CARES | | | | | | X | | | | | | | | | | | |
| 01-41 | Revised Medical Capacity Form | | | | | | X | | | | | | | X | | | | |
| 01-42 | Special Summer Cost of Living Allowance (COLA) Changes | | | | | X | X | | | | | | | X | | | | |
| 01-43 | Pace and Partnership Programs: | | | | | | X | | | | | | | | | | | |
| | 1. Enrollees who live in adult family homes | | | | | | | | | | | | | | | 1 | | |
| | 2. Divestment | | | | | | | | | | | | | | | į | | |
| 01-44 | Child Care Provider Information (CCPI) Web Site | | X | | | | | | | | | | | | | | | |
| 01-45 | 1. Adding "Check/EFT Payable Name" to CCPD | | X | | | | | | | | | | | | | | | |
| | 2. Entering Provider Tax Information to CCPS | | | | | | | | | | | | | | | į | | |
| <u>01-46</u> | Long Term Care Functional Screen Eligibility Determination Corrections | | | | | | X | | | | | | | | | į | | |
| <u>01-47</u> | Amended 2001 Child Care Survey - Determination of 2002 Maximum Rates | | X | | | | | | | | | | | | | į | | |
| <u>01-48</u> | Offsets and Supplemental Checks for Inappropriate Sanctions | | X | | | | | | | | | | | X | | | | |
| 01-49 | Changes in Child Care Payment Authorization Calculations | | X | | | | | | | | | | | | | | | |
| 01-50 | Revised Work Program Activity Codes | | | | | | | | | | | | | | | | | |
| <u>01-51</u> | Drug Felon Policy Clarification and CARES Screen ANDF | | | | | X | | | | | | | | X | | | | |
| <u>01-52</u> | Food Stamp EBT Dormancy, Expungement and Agency Follow-up Procedures | | | | | X | | | | | | | | | | | | |
| <u>01-53</u> | Medical Assistance Purchase Plan (MAPP) Worksheets | | | | | | X | | | | | | | | | | | |
| <u>01-54</u> | Change in Deadline for Recovery Claims | | | | | | | | | | | | | X | | | | |
| <u>01-55</u> | Impact on Eligibility of the "Trafficking Victims Protection Act of 2000" | | X | X | | X | X | | X | | | X | X | X | | | X | |
| <u>01-56</u> | The Child Citizenship Act of 2000 | | X | X | X | X | X | | X | X | | X | X | X | X | X | X | |
| 01-57 | Food Stamp Mass Change | | | | | X | | | | | | | | | | | | |
| 01-58 | Sudden Infant Death Syndrome (SIDS) Risk Reduction Legislation | | X | | | | | | | | | | | | | | | |
| 01-59 | Activity Code Addition | | | | | | | | | | | | | | | | | |
| 01-60 | Individual Development Accounts | | | | | X | X | | | | | | | X | | | | |
| 01-61 | Employment Skills Advancement Program (ESAP) Ends | | | | | | | | | | | | | X | | | | |
| <u>01-62</u> | Custodial Parent of an Infant and 24-Month and 60-Month Extensions | | | | | | | | | | | | | X | | | | |

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| Memo Number | Subject | A L M | C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | I A | t W |
| <u>01-63</u> | File Codes | | X | X | X | X | X | | X | X | | X | X | X | X | X | X |
| <u>01-64</u> | Elimination of Asset Test for AFDC-MA and AFDC-related MA | | | | | | | | X | | | | | | | | |
| <u>01-65</u> | Freeze on Family Care Non-MA Enrollments | | | | | | X | | | | | | | | | | |
| <u>01-66</u> | MA Re-determinations for Inter-agency Transfers | | | | | | X | | | | | | | | | | |
| <u>01-67</u> | Foster Care and MA Re-determination Policy | | | | | | X | | | | | | | | | | |
| <u>01-68</u> | New Provider Rate Screen (CCRA) and Restricted Ages Screen (CCRS) | | | | | | | | | | | | | | | | |
| <u>01-69</u> | CARES - Multiple PIN's | | | | | | | | | | | | | | | | |
| <u>01-70</u> | Food Stamp Person additions Following Work Program Sanctions | | | | | X | | | | | | | | | | | |
| 01-71 | Budget Bill Changes 1. Student Financial Aids Disregard 2. Employer Sponsored Training in CSJ & W-2T Placements | | | | | | | | | | | | | X | | | |
| <u>01-72</u> | MA - Home Allowance Maintenance | | | | | | X | | | | | | | | | | |
| <u>01-73</u> | Long-Term Care, Eligibility Level of Care Status Report | | | | | | X | | | | | | | | | | |
| <u>01-74</u> | CARES Changes in Case Transfers and Data Exchange | | | X | | | | | | | | | | | | | |
| <u>01-75</u> | Conversion Planning- Caretaker Supplement Program | | | | | | X | | | | | | | | | | |
| <u>01-76</u> | Annual Cola-Related Changes | | | | | | X | | | | | | | | | | |
| <u>01-77</u> | SSI Advocacy | | | | | | | | | | | | | X | | | |
| <u>01-78</u> | Pregnant BadgerCare Recipients | | | | | | X | | | | | | | | | | |
| <u>01-79</u> | PACE/Partnership Enrollment Waiting Lists | | | | | | X | | | | | | | | | | |
| <u>01-80</u> | Caretaker Supplement - CARES Update of ANBR and ANBC | | | | | | X | | | | | | | | | | |
| 01-81 | BadgerCare Premium Refunds for Native American/Alaskan Native Tribal Members | | | | | | X | | | | | | | | | | |
| <u>01-82</u> | Activity Code Additions for WAA and WtW | | | | | | | | | | | | | | X | | X |
| <u>01-83</u> | Annual COLA-Related Changes | | | X | | | X | | | | | | | | | | |
| <u>01-84</u> | Wisconsin Well Woman Medicaid | | | | | | X | | | | | | | | | | |
| <u>01-85</u> | Food Stamp Handbook Online | | | | | X | | | | | | | | | | | |
| 01-86 | Average Nursing Home Private Pay Rate | | | | | | X | | | | | | | | | | |
| 01-87 | Medicaid Eligibility for Inmates | | | | | | X | | | | | | | | | | |
| 01-88 | Child Care Data Collection for the License/Certification Denial Database | | X | | | | | | | | | | | | | | |
| 02-01 | Electronic Version of DES 3070 Form | | | | | | X | | | | | | | | | | |
| 02-02 | Medicaid Purchase Plan (MAPP) Automation and Conversion Process | | | | X | | X | | | | | | | X | X | X | X |

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| | | Subject A C | | | | | | R | S | | | TAN | F | | w | W | |
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| Memo Number | Subject | L M | C C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | I A | t W |
| <u>02-03</u> | Caretaker Supplement (CTS) Automation | | | | | | X | | | | | | | | | | |
| <u>02-04</u> | Medicaid Review Dates | | | | | | X | | | | | | | | | | |
| <u>02-05</u> | Medicaid Deductible Begin Date | | | | | | X | | | | | | | | | | |
| <u>02-06</u> | W-2 Earnings Gain Performance Standard | | | | | | | | | | | | | X | | | |
| <u>02-07</u> | CARES - Workforce Attachment and Advancement (WAA) and Welfare-to-Work (WtW) Work Program Screens | | | X | | | | | | | | | | | X | | X |
| <u>02-08</u> | Overpayment Claims | | | | | X | X | | | | | | | X | | | |
| 02-09 | Child Care Data Collection for the License/Certification Denial Database | | X | | | | | | | | | | | | | | |
| <u>02-10</u> | Elderly/Blind/Disabled (EBD) Choice of Medicaid Application Method | | | | | | X | | | | | | | | | | |
| 02-11 | MA Program Simplification (Reduced Verification) and Client Choice of Applications | | | | | | X | | | | | | | | | | |
| 02-12 | Supportive Service Plan | | | | | | | | | | | | | X | | | |
| 02-13 | Implementing Monitoring Provisions in the Child Care Contract | | X | | | | | | | | | | | | | | |
| 02-14 | Eligibility Limit Changes - Workforce Attachment and Advancement (WAA), Literacy Grants, and Community Youth Grants (CYG) | | | | | | | | | | | X | X | | X | | |
| 02-15 | W-2 Education and Training Policy Enhancements | | | | | | | | | | | | | X | | | |
| 02-16 | W-2 and Child Care Overpayment Dispute Resolution | | | X | | | | | | | | | | X | | | |
| 02-17 | New Language Codes | | X | | | X | X | | | | | | | X | | | |
| 02-18 | New Style Envelope for CARES Notices and Letters | | X | | | X | X | | | | | | | X | | | |
| 02-19 | Child Care Web Attendance (CCWA) Reporting | | X | | | | | | | | | | | | | | |
| 02-20 | Food Stamp Program Treatment of Interim Assistance and General Relief | | | | | X | | | | | | | | | | | |
| <u>02-21</u> | Earned Income, Homestead and Child Tax Credits | | X | | | X | X | | | | | | | X | | | |
| 02-22 | Federal Poverty Level Changes for Wisconsin Works (W-2), Community Reinvestment (CR) and Wisconsin Shares (Child Care Subsidy) Program | | X | | | | | | | | | | | X | | | |
| 02-23 | MA - Changes Based on New Federal Poverty Level (FPL) Amounts (2002) | | | | | | X | | | | | | | | | | |
| 02-24 | Child Care Policy Changes | | X | | | | | | | | | | | | | | |
| 02-25 | Five New W-2 Reports Available on Web Intelligence (WebI) | | | | | | | | | | | | | X | | | |
| 02-26 | New Child Support Change Reporting Policy for Food Stamp Recipients | | | | X | X | | | | | | | | | | | |
| 02-27 | Timely Compliance with Fact Findings and Departmental Reviews | | X | | | | | | | | | | | X | | | |

Division of Workforce Solutions' Policies and Procedures Relating to Program Contracts and Grants May 7, 2002

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| Memo Number | Subject | L M | C C | C F | C S | F S | M A | R C A | R M A | R H S | G E N | C Y G | L G | W - 2 | W A A | I A | t W |
| <u>02-28</u> | Food Stamp Overpayment Notice Requirements What a Fair Hearing is Requested | | | | | X | | | | | | | | | | | |
| <u>02-29</u> | New Food Stamp Policy for ABAWDS | | | | | X | | | | • | | | | | | | |

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